

# Reporter of the Year Nomination

Two-year School  
Portfolio of Olivia Fitts

News Story:

[Protestors at 'Rally for Gaza' on campus accuse school of aiding genocide](https://lpcexpressnews.com/protestors-at-rally-for-gaza-on-campus-accuse-school-of-aiding-genocide/)

<https://lpcexpressnews.com/protestors-at-rally-for-gaza-on-campus-accuse-school-of-aiding-genocide/>

Feature Story:

['It's a wild mess': Another mice infestation hits LPC](https://lpcexpressnews.com/its-a-wild-mess-campus-besieged-by-another-mice-infestation/)

<https://lpcexpressnews.com/its-a-wild-mess-campus-besieged-by-another-mice-infestation/>

Two Additional Sources:

[Friends of Livermore, the secret hands of this city](https://lpcexpressnews.com/friends-of-livermore-the-secret-hands-of-this-city/)

<https://lpcexpressnews.com/friends-of-livermore-the-secret-hands-of-this-city/>

['Liv on the Edge: Oscars snub of 'Barbie' so typical](https://lpcexpressnews.com/liv-on-the-edge-snub-of-barbie-as-frustrating-as-it-is-typical/)

<https://lpcexpressnews.com/liv-on-the-edge-snub-of-barbie-as-frustrating-as-it-is-typical/>

Resume: Attached

# Olivia Fitts

(925) 961-7076

ofitts1223@gmail.com

## SUMMARY

Resourceful college student with 4+ years of work experience in customer/food services, and nearly a year's worth of experience in magazine and newspaper writing. Possesses strong interpersonal management and money-handling skills. Innovative storyteller with proficiency in story structure.

See below for writing samples

## EXPERIENCE

### **The Daily Grind Cafe, Livermore, CA — Barista**

NOVEMBER 2022 - MARCH 2024

- Opened shifts, performing such tasks as food preparation, food and drink making, and cleaning up after customers
- Closed shifts, performing tasks like dishwashing, closing out the cash register, sweeping and mopping, and stocking refrigerators and pantries
- Served guests while managing the register and money handling up to \$500 per shift
- Managed and made large to-go or delivery orders for business or otherwise formal lunches and meetings

### **Granada Bowl, Livermore, CA — Front Desk Associate/Event Manager**

MARCH 2022 - NOVEMBER 2022

- Served up to 100+ guests per shift while managing customer service duties like receiving phone calls, maintaining property/lane cleanliness, and improving the guest's experience
- Managed the cash register with money handling up to \$1,000 per shift
- Setting up, decorating, hosting, and cleaning up major events like company gatherings and children's birthday parties

### **Rack Room Shoes, San Francisco Premium Outlets, Livermore, CA — Sales Associate**

JUNE 2020 - DECEMBER 2020

- Attended to guest's needs, made sales, and maintained store organization and cleanliness
- Daily cash register balancing and maintenance

### **John's Char Burger, Livermore, CA — Waitress**

MAY 2019 - SEPTEMBER 2019

- Served roughly 20 tables per shift, which included taking orders, preparing sides, increasing guest satisfaction, and cleaning and bussing tables

## EDUCATION

### **Las Positas College, Livermore, CA**

AUGUST 2022 - PRESENT

- Member of the History Club
- Writer for Las Positas College's Naked magazine

- News and opinions editor, writer, and columnist for Las Positas College's digital/print newspaper, The Express.

### **Granada High School, Livermore, CA — HS Diploma**

SEPTEMBER 2018 - JUNE 2022

- Varsity tennis team 2018 - 2021

### **SKILLS & ACCOMPLISHMENTS**

#### **Customer service experience in**

- Artistic display creation for sales and events
- Creative problem solving
- Money handling
- Cleanliness and organization
- Cooking and drink-making technique
- Operating espresso machinery
- Dishwashing

#### **Writing experience in**

- Page layout and article formatting
- Column writing
- Copywriting
- Editing
- AP Style guidelines
- Newswriting
- Investigative reporting
- Play review
- Event coverage

+ Winner of the LasPo Film Festival award for best experimental short, 2023

+ Published poetic work in Las Positas College's literary journal, Havik

#### **The following are applicable to both customer service and writing experience:**

- Active and empathic listening in customer, coworker, and team member relations
- Team management, including task delegation, open communication, time management/planning, and deadline-making/enforcing

### **WRITING SAMPLES**

<https://lpcexpressnews.com/its-a-wild-mess-campus-besieged-by-another-mice-infestation/>

<https://lpcexpressnews.com/liv-on-the-edge-snub-of-barbie-as-frustrating-as-it-is-typical/>

<https://lpcexpressnews.com/campus-art-projects-launched-by-missiles/>